**MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD AT WILMCOTE VILLAGE HALL ON WEDNESDAY 15th MAY 2024 AT 7.30pm**

**Election of Chairman:**

Cllr. Ray Proposed by Cllr. Nurser-Stephens

Seconded by Cllr. Stewart

Cllr. Ray confirmed that that he would be happy to accept the post.

**Present:** Cllr. Ray, Cllr. Stewart, Cllr Mahon, Cllr Boyes, Cllr. Nurser-Stephens, Cllr.Hession.

**Apologies:** Cllr Shilvock, Cllr. McMillan

**Chairman’s Declaration of Acceptance of Office:**

Cllr. Ray signed the Declaration of Acceptance of Office.

**Declarations of interest in items on the agenda:**

None declared.

**Election of Vice Chairman:**

No Vice Chairman was appointed and it was agreed that Cllr.Shilvock would be asked

**Appointment of Internal Auditor:**

Mrs. Patey very kindly, at short notice, carried out the internal audit for us and hopefully will do so next year.

**Statement of Finances as at 31st March 2023:**

As at the 31st March 2023 the Parish Council had a credit balance of £126,851.00. A large proportion of this is ringfenced for specific items.

**Approval of the following accounts for payment:**

HMRC PAYE & NI - Quarterly

Clerks salary - monthly

WALC subs – annual

SDC Website hosting – annual

Npower energy - monthly paid direct debit

E.on maintenance - quarterly

Came & Co Insurance - annual

G. Compton for grass cutting – The Green

Auditors - internal and external – annual

S137 grants once agreed by Cllrs.- annual

ICO annual

CPRE annual

Parish Online subscription - annual

PLAYGROUND

Gary Compton – grass and hedge cutting plus litter picking

SDC Lease 6 monthly

Monthly inspections

Annual inspection

Cllr. Nurser-Stephens proposed that the Responsible Financial Officer is authorised to pay the above standard items included in the Precept.

The proposal was seconded by Cllr Shilvock and agreed by all members.

No further business, the Chairman closed the meeting at 7.45 pm